

Celebrating 10 years

Arizona Daily Star

Tucson Festival of Books
THE UNIVERSITY OF ARIZONA.

free to the public

book signing

where **Words & Imagination** come to life

meet authors

children's activities

poetry reading



University of Arizona Campus • March 10 - 11, 2018 • 9:30am to 5:30pm • TucsonFestivalofBooks.org

2018 TUCSON FESTIVAL OF BOOKS SCIENCE CITY AGREEMENT

Requirements *applicable to all types of involvement - Neighborhood Participants, Open Houses, Tours, Exhibitions and / or Demonstrations*

- Provide an interactive educational activity, tour, demonstration, or display
- Provide formal signage identifying your organization (banner, poster, etc.)
- Staff/volunteer(s) must wear shirt, vest or name tag that identifies your organization during event
- Must have a literary display of one or more books and a reading list that relates to your booth activity or organization
- Attend Science City logistics meeting (February - exact date/time/location TBA)

Requirements *applicable to all Neighborhood Participants*

- Required to participate both days - Saturday, March 10 & Sunday, March 11 9:30am-5:30pm
- Provide a professional presentation (tablecloth, name tags, quality materials/equipment)
- Staff your table(s) at all times
- No sales may be conducted from your table
- If you have a banner to be hung above your table, please deliver to Flandrau Planetarium no later than Wednesday, March 7 (in care of Clark Reddin)
- Science City will provide each participant one 6' table and two chairs (additional equipment may be requested via application process)
- Electricity (120V or 240V) must be requested in advance via application process

Requirements *applicable to all Open Houses, Tours, Exhibitions and / or Demonstrations*

- Required to participate during Festival hours 9:30am-5:30pm (preferred Open House /Tour hours are between 10am -5pm)
- Provide a professional presentation of your open house /tour
- Contact Luis Rocha in Facilities Management (FM) - 520-621-1599 - upon application submission to obtain a quote for required services and to submit a KFS#. *(FM services are required and vary based on your usage and A/V needs. All costs associated with FM services are the responsibility of the department/unit. Applications will not be reviewed and approved until after the submission deadline of October 18, 2017, and contact with FM is confirmed.)*

